

**OVERNIGHT  
GUEST  
PROFILE**



Please take a few minutes to complete this Overnight Guest Profile form for you and your pet (one per pet please). It will help us understand your pet's background, personality and special needs so we can make his/her visit at The Barkley as safe and as comfortable as possible. Thank you for your time and cooperation.



**CLIENT PROFILE**

Owner's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home (    ) \_\_\_\_\_ Work (    ) \_\_\_\_\_ Cell (    ) \_\_\_\_\_

Email \_\_\_\_\_

**EMERGENCY CONTACT(S):**

Name \_\_\_\_\_ Number \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Number \_\_\_\_\_ Relationship \_\_\_\_\_

Others authorized to pick-up my pet \_\_\_\_\_

Veterinary Clinic of Record \_\_\_\_\_

My Veterinarian \_\_\_\_\_

Clinic Address \_\_\_\_\_ Phone \_\_\_\_\_



**PET PROFILE**

Pet Guest's Name \_\_\_\_\_ Nickname \_\_\_\_\_

Dog     Cat    Primary Breed \_\_\_\_\_ Color \_\_\_\_\_

Sex:     Male     Female     Spayed     Neutered    Approximate Weight \_\_\_\_\_

Birthdate \_\_\_\_\_ How long have you had this pet? \_\_\_\_\_

This pet is from:     Rescue     Store     Breeder     Stray     Other \_\_\_\_\_

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**PET PROFILE (CONT'D)**

Professional Obedience Education:  None  In-Home  Group Class  Private Lessons

Has this pet ever been boarded before?  Yes  No If no, why not? \_\_\_\_\_

If yes, please describe your pet's experience: \_\_\_\_\_

Has this pet ever been to day care before?  Yes  No If no, why not? \_\_\_\_\_

If yes, please describe your pet's experience: \_\_\_\_\_



**PERSONALITY PROFILE**

(Things to know about my pet.... because you'll find out anyway!)

**ATTRIBUTES**

- fence climber
- digger
- jumps
- protective
- mouthy
- fear of noise/thunder
- house broken
- paper/litter trained
- afraid of men
- other \_\_\_\_\_

**PERSONALITY**

- outgoing
- verbally sensitive
- timid
- affectionate
- pushy
- aggressive
- excitable
- playful
- independent

**BEHAVIOR**

- will bite
- may bite
- growls
- snaps
- shows teeth
- freezes
- trembles
- moves away
- a perfect angel

**MY PET:**

- Grabbing collar
- Getting hugs
- Being brushed
- Being around other dogs/cats
- Being touched while sleeping
- Being touched on ears
- Being touched on paws
- Being touched on mouth
- Being touched on tail
- Having nails clipped

**LIKES**

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**DISLIKES**

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**PLAYS BEST WITH:**

- No dogs
- Big dogs
- Little dogs
- Older dogs
- Younger dogs
- Puppies

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**PERSONALITY PROFILE (CONT'D)**

Does your pet engage in any unusual or repetitive behaviors?  Yes  No

If yes, please explain: \_\_\_\_\_

Has your pet ever bitten a person?  Yes  No

Has your pet ever bitten another dog?  Yes  No

If yes, please explain: \_\_\_\_\_

Additional information I would like you to know about my pet: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**DIET INFORMATION**

**CHECK ONE:**

- I will supply my pet's food by preparing each meal's serving size in a separate baggie with my pet's name on it for the entire length of the stay. No additional charge.
- My pet will eat the house cuisine. No additional charge. We serve a low-residue, prescription-only dry food made by Eukenuba, as recommended by our veterinarian advisors.

Special Preparation Instructions: \_\_\_\_\_

\_\_\_\_\_

Dry Food (brand name): \_\_\_\_\_ Canned Food (brand name): \_\_\_\_\_

Morning Feed \_\_\_\_\_ cups dry mixed with \_\_\_\_\_ can + \_\_\_\_\_

Afternoon Feed \_\_\_\_\_ cups dry mixed with \_\_\_\_\_ can + \_\_\_\_\_

Evening Feed \_\_\_\_\_ cups dry mixed with \_\_\_\_\_ can + \_\_\_\_\_

Other: \_\_\_\_\_

My pet usually eats:  Slow  Medium  Fast  Don't know

Alone  With Siblings  Better in my company

OVERNIGHT GUEST PROFILE



MEDICAL INFORMATION

Last Physical Exam: \_\_\_\_\_
DHLPPC (or equivalent): \_\_\_\_\_
Rabies Vaccination: \_\_\_\_\_ 1 year 3 year
Bordatella: \_\_\_\_\_
Heartworm Test: \_\_\_\_\_ Heartworm Prevention: \_\_\_\_\_
Last Purchase Date: \_\_\_\_\_
Flea Prevention: \_\_\_\_\_ Purchase Date: \_\_\_\_\_
Last Fecal Exam: \_\_\_\_\_

Does your pet have any old or current injuries/health concerns that require special attention? Yes No
If yes, please explain: \_\_\_\_\_

Does your dog have hip dysplasia? Yes No
If yes, are there any restrictions on your dog's activities or movements? \_\_\_\_\_
Is your pet taking any medication(s)? Yes No
If yes, please name the medication(s) and the reason(s): \_\_\_\_\_

My pet will require The Barkley to administer medications: (note: we charge \$1.50 per dosage and \$5 per injection.)

Type: Reason: Frequency: Amount:
Type: Reason: Frequency: Amount:
Type: Reason: Frequency: Amount:
Type: Reason: Frequency: Amount:
Type: Reason: Frequency: Amount:

All medications shall be clearly labeled and include written instructions with pet's name, type of medication, dosage, and schedule.

Is your pet allergic to any medications, foods, or treats? Yes No
If yes, please list and describe the reaction(s): \_\_\_\_\_

In the rare occasion your pet should become ill or injured, every effort will be made to contact you, your veterinarian of record, and/or your designated emergency contact. In the event I am unavailable: (check one)

- Do not provide any treatment for my pet until either I or my emergency contact is personally contacted to provide instructions.
Provide whatever treatment is necessary to care for my pet up to \$500.
Provide whatever treatment is necessary to care for my pet. I authorize the veterinarian and/or my emergency contact to make all medical and financial decisions on my behalf.

If a life threatening illness/injury occurs and owner cannot be reached in a timely fashion, The Barkley, in its sole discretion, may engage the services of a veterinarian or a small animal emergency hospital for evaluation and emergency treatment - making all medical and financial decisions on owner's behalf. Expenses thereof shall be paid by Owner.

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**VACCINATION & HEALTH CERTIFICATE**

This page must be completed, signed by your veterinarian and turned in as part of this Overnight Guest Profile form.

Today's Date: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Signature of Owner: \_\_\_\_\_

Pet name: \_\_\_\_\_

Rabies: \_\_\_\_\_

DHLPP: \_\_\_\_\_

Bordetella: \_\_\_\_\_

Veterinarian's Signature: \_\_\_\_\_

Clinic Name: \_\_\_\_\_

Clinic Phone Number: \_\_\_\_\_

License County: \_\_\_\_\_ ID#: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

# OVERNIGHT GUEST PROFILE



## HOUSE RULES

Published January 1, 2007

### RESERVATIONS

- To ensure quality service, reservations can only be guaranteed with a one-night advance deposit at the time of booking. Deposits are fully refundable if cancellations are made no later than 5 days prior to arrival. During the holidays or peak seasons, we require a two-night deposit with a full refund if cancellations are made no later than ten (10) days prior to arrival. The Barkley proudly accepts cash, Visa, Mastercard, and Barkley Bucks® gift cards.
- We request 24-hour notification for cancellation of day care, day spa, and rehabilitation services, so that we may reschedule without charging for missed appointments.
- We require a two-night minimum stay for the long-weekends of: Thanksgiving Day, Labor Day, Memorial Day, Martin Luther King, Jr. Day, and President's Day.
- Accommodations are available for those who would like their family's pets (of the same species) to stay together. There is a 40% discount (of the nightly suite rate) for the first additional pet and a 65% discount for each additional pet.

### HOURS

- The Barkley cares for pets 24 hours per day, 365 day per year. We are open from 7 a.m. – 7 p.m. (Monday – Friday), 9 a.m. – 5 p.m. (Saturday), and 11 p.m. – 4 p.m. (Sunday). We are closed to the public on all major holidays.
- Check-in time is 3 p.m. to enable housekeeping to properly prepare each suite for its' next guest. We shall make every attempt to accommodate special requests for early check-ins. There is always a full charge for the first day of stay, regardless of check-in time.
- Check-out time is 12 noon. Pets leaving after 12 noon will be charged an additional one (1) night's boarding stay unless scheduled for day care or grooming the day of check-out. We regret that we cannot accommodate checkouts during non-business hours.

### HEALTH CARE

- The health and safety of each guest is our number one priority, therefore, every pet must have an Overnight Guest Profile form completed prior to his/her stay. This profile allows us to get to know your pet on a personal level, understand his/her handling preferences and to utilize the medical records, personality profiles and special needs information for the health, safety and well-being of your pet.
- All guests must be in good health and must not have had or been exposed to any contagious or communicable illnesses within a 30-day period prior to check-in. The Barkley advises against boarding guests that have a terminal illness and are in the late stages of that illness.
- Each pet receives a pre-entry evaluation prior to admittance. Pets showing signs of vomiting, coughing, gagging, sneezing, or diarrhea will not be admitted. Pet showing signs of fleas or ticks will be treated at owner's expense.
- Guests must possess a temperament that allows staff members to be able to properly care for them. Allowances may be made for specific temperament issues, but pets cannot pose a danger to staff members.
- We discourage bringing toys or bedding for your pet since we offer a large selection of toys and comfortable, clean bedding which meet our safety and sanitary standards. In order to minimize separation anxiety, it is acceptable to provide a blanket or article of clothing containing familiar scents. However, in such event, we cannot be responsible for any lost or damaged items.
- In the event your pet should become ill or injured, every effort will be made to contact you, your veterinarian of record, and/or your designated emergency contact for instructions. If a life threatening illness/injury occurs, The Barkley, in its sole discretion, may engage the services of a veterinarian or a small animal emergency hospital for evaluation, regardless of Owner's instructions on the pet's profile form. For any health concerns that may arise, our pet care professionals maintain a detailed log - which will be provided to you and your veterinarian.

# OVERNIGHT GUEST PROFILE



## HOUSE RULES (CONT'D)

Published January 1, 2007

### VACCINATION REQUIREMENTS

- All guests must meet our vaccinations standards. The Barkley requires a Vaccination & Health Certificate from a veterinarian before admittance can be allowed.
- Puppies (under 7 months of age) are welcome at The Barkley, but must enroll in either a Day Pup Program or Overnight Pup Program. Puppies must be at least 9 weeks of age and have completed their first two series of vaccinations, including the Bordatella vaccine and a fecal exam. Puppies over 18 weeks of age must have their full series of vaccinations, including the rabies vaccine.
- Pets requiring vaccination updates must have the vaccination administered no less than ten days before any grooming service or overnight stay is scheduled. If this is not possible we can make arrangements for Isolation time at an additional charge.

#### DOGS

**RABIES:** Current in the last year for puppies and the past three years for adults.  
**DHLPP:** Current in the last year.  
**BORDETELLA:** Current in the last six months.  
**FECAL EXAM:** Current in last year

**ALL DOGS (over 7 months) ATTENDING DAY CARE MUST BE SPAYED OR NEUTERED.**

#### CATS

**RABIES:** Current in the last year for kittens and the past three years for adults.  
**FVRCP:** Current in the last year.  
**FELINE LEUKEMIA:** Current in the last year.

**ALL CATS MUST BE SPAYED OR NEUTERED.**

- Titers are accepted with proper documentation.

### FOOD & MEDICATIONS

- Our house cuisine is a low-residue, prescription-only dry food made by Eukenuba, as recommended by our veterinarian advisors. You may choose to provide your own food (at no additional charge), as long as each meal's serving size is prepared in a separate baggie with your pet's name on it for the entire length of the stay.
- The Barkley will administer oral and topical medications at \$1.50 per dosage. Guests requiring specialized care (injections, splint/bandage changes, suture removals, etc.) are handled on a case-by-case basis, typically at \$5 per procedure. All medications shall be provided by owner, clearly labeled and must include written instructions with pet's name, type of medication, dosage, and schedule.

### GENERAL

- All pets entering and exiting The Barkley must be on a leash or in a carrier until directed. The Barkley provides customized identification collars upon arrival, therefore, all carriers, leashes, collars and harnesses will be returned to owner upon check-in.
- The Barkley reserves the right to refuse admittance to any pet guest for any reason, at any time, who lacks proof of vaccinations, displays signs of untreated or potentially contagious conditions, demonstrates aggressive behavior, or who fails our standard health and temperament policies.
- Our prices, policies, services and hours are not negotiable and are subject to availability and change without notice.
- Upon admission for services, your signature of contract acknowledges your awareness and acceptance of our policies.

**Thank you for your trust in allowing us to care for your pet, a member of your family and of ours.**